



Comune di  
**MEDICINA**

Città Metropolitana di Bologna

**Welcome to  
Medicina**



Guide for  
new arrivals

The **Municipality of Medicina** has produced this guide on the recommendation of the Municipal Councillor in charge of **New Citizenship** in collaboration with new citizens from various countries.

*Welcome to Medicina* is translated into five languages - **Arabic, English, French, Urdu** and **Romanian** - and published on the website of the Municipality of Medicina.

We recommend using the [Links](#) → provided to get more information on individual services and activities.



## **Dear Fellow Citizens**

I would like to welcome you on behalf of the Municipal Administration and all the citizens of Medicina.

I thank you for choosing Medicina as a place to live and pursue your next life projects.

Medicina is a cohesive Community characterized by a strong sense of involvement and togetherness. A positive relationship between citizens and public institutions is the basis for feeling part of this community.

It is everyone's duty to welcome new citizens, from any place or country, so that each one can bring his own human contribution to our City. Getting to know each other, meeting each other and listening to each other are fundamental elements in enabling a community to take care of itself and face future challenges.

These pages are only a starting point to discover the services and opportunities offered by the Municipality of Medicina. The rest we want to build together.

***A warm welcome to the new citizens and happy reading!***

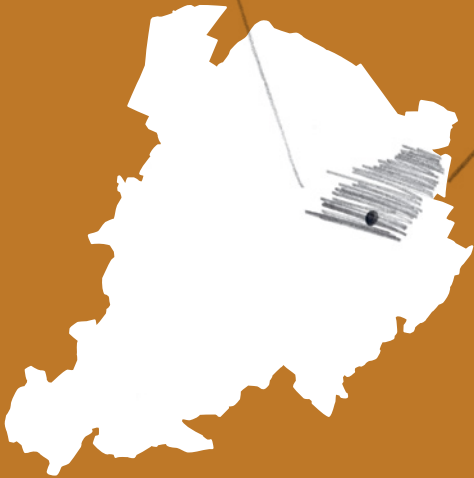
The Mayor  
**Matteo Montanari**



# Let me tell you about Medicina

Medicina lies on the historic San Vitale road connecting Bologna to Ravenna and is the second largest municipality in the City of Bologna in terms of surface area (160 km<sup>2</sup>), comprising 11 districts and over 16000 inhabitants.





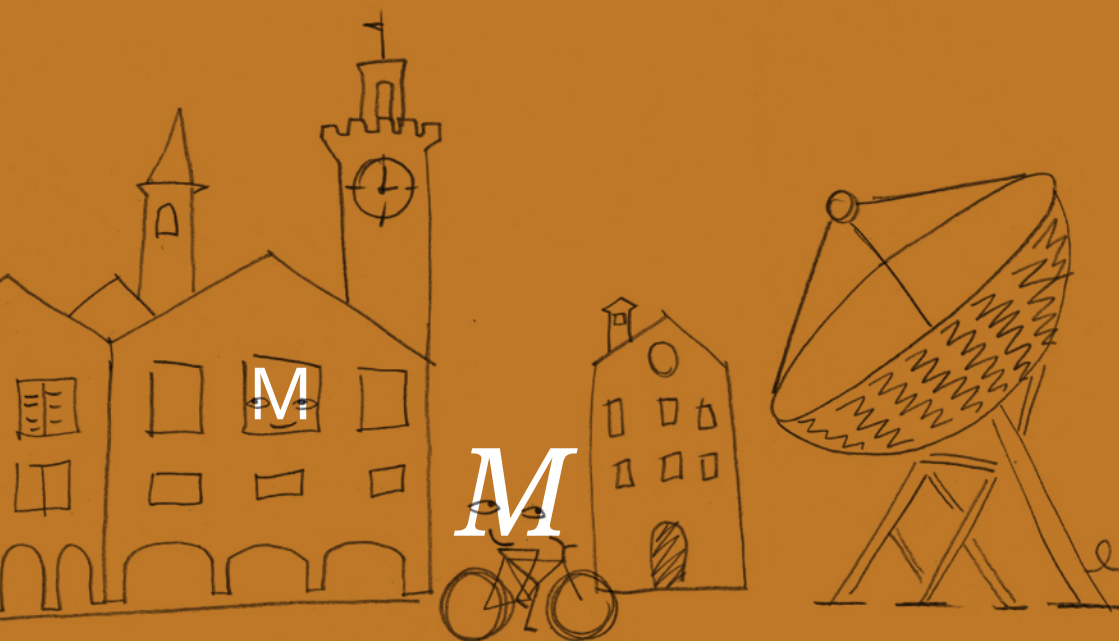
**Municipality  
of Medicina  
and districts:**

1. Buda
2. Crocetta
3. Fantuzza
4. Fiorentina
5. Fossatone
6. Ganzanigo
7. Medicina, main town
8. Portonovo
9. San Martino
10. Sant'Antonio
11. Via Nuova
12. Villa Fontana

**City of Bologna  
Regional capital**

In Medicina there are numerous churches in the Bolognese Baroque style, whose bell towers shape the urban landscape. Agriculture is one of the most important activities, in particular the growing of the local onion. Among the many events, the most important are the Medicipolla, an ancient July fair dedicated to the typical local onion, and the Historical Re-enactment of Barbarossa in three days of shows, events, gastronomy and festivities.

Particularly noteworthy is the Radio Astronomy Station run by the Bologna Institute of Radio Astronomy.



# In this guide you will find useful information on:

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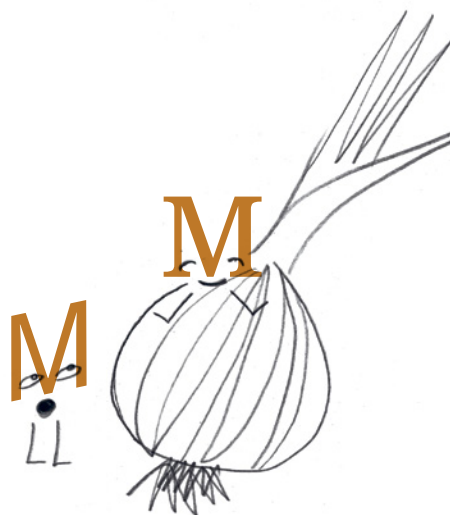
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# Living in Medicina



## If you are a citizen of an E.U. country (European Union):

- you do not need a visa to enter Italy, you only need to have and present, if necessary, your identity document to the Italian authorities or your passport;
- you have the right to stay in Italy without any formalities for a maximum period of 3 months;
- to stay for a period of more than 3 months, you must register with the Registry Office of the Town Hall.

## If you are a non-EU citizen it means that you are a foreign citizen:

- you must apply for an entry visa from the Italian Consular Authority in your country of origin before arriving in Italy. Depending on the cooperation agreements in force between your country and Italy, you may not need an **entry 'visa'**;
- in order to stay legally, you must apply to the Police Headquarters for a **Residence Permit** (Permesso di Soggiorno - PS) within 8 working days of your arrival in Italy.

visit the Ministry's [website](#) →

**RESIDENCE PERMIT:** *this is the legal document allowing the holder to stay in the territory of the Italian State for a defined period and to carry out the activities relating to the purpose for which it was issued.*



With an application or residence permit you can:

- obtain a **tax code** (Codice Fiscale - CF);

**TAX CODE:** *you will be required to carry out various activities in your life in Medicina (e.g. registration, opening a bank account, renting a flat, paying utility bills, obtaining social benefits, paying taxes, etc.).*

- carry out the activities authorised by the visa (e.g. work, study, training, etc.);
- apply for residence in the Municipality of Medicina and obtain an **Identity Card** (Carta d'Identità);

**IDENTITY CARD:** *is a photo identification card issued by the municipality (on paper, electronic or digital media) for the purpose of proving the personal identity of its holder. Each person is required to carry his or her identity card at all times in order to be identified.*

- register with the **National Health Service (SSN)**, obtain the **Health Insurance Card (Tessera Sanitaria - TS)** and choose a family doctor.

**Contact the Questura (police headquarters) to find out about and apply for a residence permit based on the purpose of your stay.**

visit the Questura [website](#) →

**Declaration of hospitality:** if you are a citizen of a country outside the European Union or you are stateless (no citizenship) you must communicate this within 48 hours of your arrival. The declaration must be submitted by your accommodation provider.

visit the Municipality  
[website](#) →

**Assignment of a property:** if you have been granted the exclusive use of a property or part of a property for a period of more than 1 month, you are obliged to report this.

#### FOR MORE INFORMATION

##### URP Office for Public Relations

Tel. 051 697 9160

E-mail [urp@comune.medicina.bo.it](mailto:urp@comune.medicina.bo.it)

## Italian citizenship

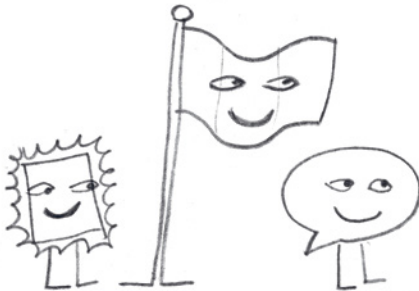
Citizenship means full membership of the Italian state and the possibility to have full rights and responsibilities.

With citizenship you can stand as a candidate and take part in **elections, reunification with family members** becomes easier and it can be **passed on to your children**.

With Italian citizenship you also acquire **European citizenship**, which allows you to move freely in all European Union countries.

You can obtain Italian citizenship:

- **by descent:**
  - if you are the son or daughter of a father or mother who is an Italian citizen;
  - if you are directly descended from Italian citizens who have never lost their citizenship (*jure sanguinis*).
- **by birth.** If you were born in Italy, you can acquire citizenship if:
  - your parents are both unknown or stateless;
  - you have resided in Italy since birth, without interruption, until you turn 18 and declare that you wish to acquire citizenship between the ages of 18 and 19.
- by **marriage**, by **residency**, or following the **adoption** by an adult foreign national.



**The process of obtaining citizenship involves:**

**1.**  
**your application**

**2.**  
**notification of the  
granting decrees**

**3.**  
**the oath of  
allegiance**

# Residence

The term 'residence' refers to the place where you usually live. With residence you can obtain certificates of registration and access demographic services.

You can apply for registration in person at the registry office either by post or e-mail, within 20 days of the date of the change of residence.

To obtain residency in Medicina you must have:

- a **permanent place of residence in the city** (physical place where you live permanently);
- the **right to reside** in the dwelling indicated (e.g. property owned, rental contract, consent of the owner, rent-free loan, etc.).

**Visit the dedicated pages of the website to make a change of residence:**

• **within the municipality**  
[Italian, EU and non-EU citizens](#) →

• **from another municipality or from abroad**  
[EU citizens](#) →

[Italian or non-EU citizens](#) →

## FOR MORE INFORMATION

### Registry Office

Tel. 051 697 9256

E-mail [anagrafe@comune.medicina.bo.it](mailto:anagrafe@comune.medicina.bo.it)

# Voting in Medicina

If you are an **Italian citizen** duly registered in the electoral roll of the Municipality of Medicina, you can vote in municipal, regional and political elections and in referendums.

If you are an **E.U. citizen** duly registered at the Registry Office of Medicina, you can exercise, upon request, your right to vote only in municipal and European elections in the Italian Municipality of residence.

If you are a **non-EU citizen**, you cannot exercise your right to vote.

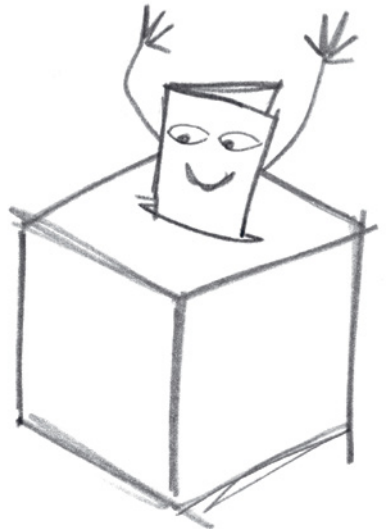
**To obtain a polling card, contact the electoral office.**

## FOR MORE INFORMATION

### Electoral Office

Tel. 051 697 9288

E-mail [elettoriale@comune.medicina.bo.it](mailto:elettoriale@comune.medicina.bo.it)



# School, education and Italian language courses

In Italy, all Italian and foreign citizens have the right/duty to receive **education** and **training**.

## **EDUCATION AND TRAINING:**

*even non-registered foreigners have the right to enrol in compulsory education up to the age of 18. Enrolment is carried out at the administrative offices of the individual schools and, in accordance with their own regulations, each school requires certain documents.*

*European citizens have the right to attend schools in all Member States under the same conditions as nationals, regardless of their knowledge of the language. The Italian school system may be very different from the one in your home country, which is why there is no European mechanism for the automatic recognition of educational qualifications.*



The Italian education system has several stages:

- **integrated system from 0-6 years old** including:
  - Infant-toddler Centres;
  - Kindergarten;
- **first stage of education** comprising:
  - Primary school/Elementary school (6-10 years old) lasting five years;
  - Secondary school/middle school (11-13 years old) lasting three years;
- **second stage of education** comprising:
  - Secondary school/High school, technical and vocational schools (from 14 to 18 years old) lasting five years at the end of which a diploma is obtained that can give access to university studies;
  - 3-year or 4-year vocational education and training (IeFP) paths. At the end of the training course a certificate is obtained which gives access to the world of work or to continue for a further 2 years until obtaining a diploma.

# Schools in Medicina

## INFANT-TODDLER CENTRES

### **Nido d'Infanzia Girasoli**

Via Sillaro 17

### **Nido d'Infanzia Coccinelle**

Via Gramsci 3

### **Nido d'Infanzia Chiccodrillo**

Via Fabbri 1325  
Sant'Antonio

If you are a parent or guardian/carer and you want to apply, fill in the online application in the dedicated section by the established date, which will be active after the publication of the notice on the website of the Municipality of Medicina.

visit the Municipality  
[website](#) →

## FOR MORE INFORMATION

### **School Services Office**

Tel. 051 697 9247

E-mail [serviziallapersona@comune.medicina.bo.it](mailto:serviziallapersona@comune.medicina.bo.it)

## KINDERGARTEN, ELEMENTARY SCHOOL AND MIDDLE SCHOOL

### **Scuola dell'infanzia L. Calza**

Viale Gramsci 1

### **Scuola dell'infanzia Succursale Calza**

Via Flosa 95

### **Scuola dell'infanzia S. Antonio**

Via Fabbri 1325  
Sant'Antonio



**Scuola primaria  
Enzo Biagi**

Via Don Verlicchi 187

**Scuola primaria  
Vannini**

Piazza A. Costa 13

**Scuola primaria  
Gino Zanardi**

Via Skofja Loka 6

**Scuola secondaria  
G. Simoni**

Via Gramsci 2/A

To enrol, the administrative office of Comprehensive School "G. Simoni" is the reference point for all the above-mentioned schools.

**Comprehensive School Administrative Office**

Via Gramsci 2/a 40059 - Medicina

Tel. 051 697 0595

E-mail [BOIC867005@istruzione.it](mailto:BOIC867005@istruzione.it)

**PRIVATE KINDERGARTENS**

**Scuola dell'infanzia Santi Angeli Custodi**

via Guazzaloca 39 - Ganzanigo

Tel. 051 851 516

E-mail [scuolaparitariaganzanigo@gmail.com](mailto:scuolaparitariaganzanigo@gmail.com)

**Scuola dell'infanzia S. Angelo Custode**

E. dalla Valle 9/a - Villafontana

Tel. 051 853 266

E-mail [asilo.villafontana@alice.it](mailto:asilo.villafontana@alice.it)

**Scuola dell'infanzia San Mamante**

Saffi 102 - Medicina

Tel. 051 852 850

E-mail [scuolasmamante.idapoli@gmail.com](mailto:scuolasmamante.idapoli@gmail.com)

## HIGH SCHOOL

In Medicina there are the High School of Applied Sciences and the Professional Commercial Institute, which are part of the “Giordano Bruno” Institute in Budrio.

### FOR MORE INFORMATION

#### **Istituto Superiore Giordano Bruno**

Head Office, Viale I Maggio 5 - Budrio

Tel. 051 6923910/911

E-mail [bois00300a@istruzione.it](mailto:bois00300a@istruzione.it)  
[info@isibruno.istruzione.it](mailto:info@isibruno.istruzione.it)

Branch office, Via Caduti di Cefalonia 57 - Medicina

Tel. 051 852533

If you need access to school-related services (canteen, transport, pre-school and after-school) please contact:

#### **School Services Office**

Tel. 051 697 9247 - 263 - 244

E-mail [serviziallapersona@comune.medicina.bo.it](mailto:serviziallapersona@comune.medicina.bo.it)



# Italian language courses for adults

Knowing the language of the country makes us part of the society we live in, allows us to ask for information and better express our needs.

There are different levels of **language proficiency** and they are divided into three main bands:

- Basic - level A;
- Autonomy - level B;
- Mastery - level C.

Knowing and certifying your level of Italian is important for obtaining certain documents. For example, in order to obtain a long-term residence permit, you need A2 level, whereas to apply for Italian citizenship you need B1 level.

**In Medicina you can find free Italian language courses at the state school for adults CPIA (Centro Provinciale per l'Istruzione degli Adulti).**

## FOR MORE INFORMATION

### CPIA Administrative Office

Tel. 054 224 877

E-mail [bomm36200n@istruzione.it](mailto:bomm36200n@istruzione.it)



# Employment and guidance

To find a job, register with the job centre and prepare your **CV**.

**CURRICULUM VITAE - CV:** *is a document that summarises work and educational experiences and can be used to apply for a job. EU citizens are entitled to work in any EU country.*

*You can fill in the templates online, for example at: [europass.cedefop.europa.eu](http://europass.cedefop.europa.eu)*

The Job Centre offers free services to help you find the job that best suits your skills and interests.

The **compulsory documents** to be able to work in Italy are:

- tax code
- residence permit with permission to work (for non-EU citizens)

Signing an employment contract guarantees regularity of work. The contract contains a precise indication of the **monthly salary** and **working hours**.

The municipality of Medicina refers to the Imola centre.

It is important to know that all the centres are connected to each other, therefore by enrolling in Imola alone you are included in the network at regional level.

## FOR MORE INFORMATION

### Job Centre

Via Boccaccio 27 - Imola

Tel. 0542 655 301

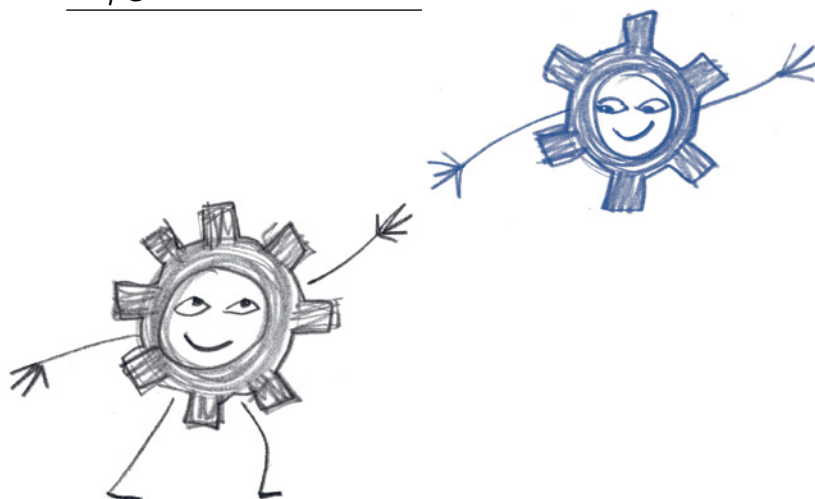
E-mail [impiego.imola@regione.emilia-romagna.it](mailto:impiego.imola@regione.emilia-romagna.it)

To start a self-employed business activity, contact the **Sportello Unico Attività Produttive - SUAP** (One-stop business advisory centre).

### SUAP Office

Tel. 051 6979242 - 051 6979241

E-mail [suap@comune.medicina.bo.it](mailto:suap@comune.medicina.bo.it)



# Medical care and social services

## The Italian Health Service

Italian law recognises health as a fundamental right of the individual. Health care is accessible to all Italian residents through the National Health Service (SSN). The SSN provides free or paid health services.

To access the National Health Service you need a **health card**.

**HEALTH CARD:** *this is the document that gives you access to health services (general practitioner, purchase of medicines, booking of examinations or specialist visits).*

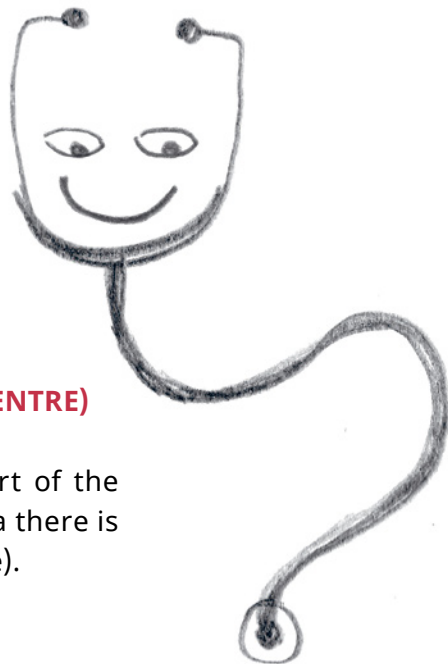
**ELECTRONIC HEALTH CERTIFICATE - FSE:** *this is a digital collection of your health records for services received in the public structures of the regional health service (reports of specialist visits and examinations, letters of discharge after hospitalisation, access to emergency rooms).*

### FOR MORE INFORMATION

**Office for Public Relations (URP)  
of the Imola Local Health Authority (USL)**

Tel. 0542 604121

E-mail [urp@ausl.imola.bo.it](mailto:urp@ausl.imola.bo.it)



## Facilities in the area

### LA CASA DELLA SALUTE (HEALTH CENTRE)

The Municipality of Medicina is part of the Health Agency of Imola. In Medicina there is the Casa della Salute (Health Centre).

Here you can:

- choose a general practitioner (family doctor) when needed, flu, medication requests and specialist visits;
- find the Family Counselling Service Youth Space.

**The Family Counselling Service is promoted by the Imola Local Health Authority and has a team of psychologists, gynaecologists and midwives who are available to offer free and confidential visits and advice.**

#### FOR MORE INFORMATION

Via Saffi 1

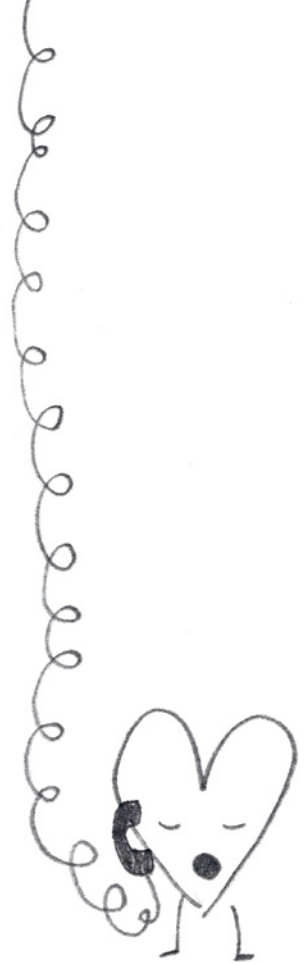
Tel. 051 697 8711

## ASP - PERSONAL SERVICES AGENCY

If you need social assistance of any kind, you can contact the ASP, which will give you all the information you need to access services.

The ASP operates:

- **Social and welfare services**, which promote listening to children, adults and elderly people;
- the **Social Help Desk**, which is the main gateway to the social and health services of the ASP Circondario Imolese, provides information and addresses citizen requests. For example, it handles applications for economic subsidies such as water, electricity, gas and heating bonuses, subsidised season tickets for urban and suburban public transport and social housing;
- **Services and welcome for people of foreign origin**, which promote integration in the same way as the Social Help Desk. For example, you will find information and support for paperwork and procedures such as residence permits, family members joining their families, applications for Italian citizenship, regional facilities for the right to study. The desk also provides language translation services;





- **Services for minors**, which handle interventions aimed at families and minors, with the aim of supporting parenthood and promoting the protection and well-being of persons of developmental age;
- **Services for people with disabilities**, which handle the reception of social and welfare needs and the socio-economic integration of people with disabilities, whether physical, psychophysical or intellectual;
- **Social inclusion services** that pay particular attention to the issue of social fragility, investing economic and professional resources in the definition of support and socio-employment integration;
- **Services for the elderly** that support the elderly person who is no longer self-sufficient and their family.

## FOR MORE INFORMATION

**ASP of the Imola district - Head Office of Medicina**

via Saffi 73

Tel. 051 697 3900



# Transport

## Buses

In Medicina there is a bus station in Via Fava. The main line that guarantees connections with Bologna approximately every thirty minutes is the **99** Bologna - Medicina - Lugo / Castel Guelfo.

[Tper](#) →

Other lines:

**200, 206, 211 e 213:** Medicina - Budrio - Bologna

**247/248:** Alberino - Medicina - Imola

**256:** Bologna - Medicina - Conselice

**116:** Medicina - Castel S. Pietro Terme Stazione Treni (Train station)

**157:** Medicina - Castel Guelfo - Imola Ospedale nuovo (New Hospital)

## Train

The nearest train station is **Castel San Pietro Terme** which provides a fast connection to Ravenna and Bologna, including the high-speed train. From Medicina you can reach the Castel San Pietro Terme train station on **line 116**.

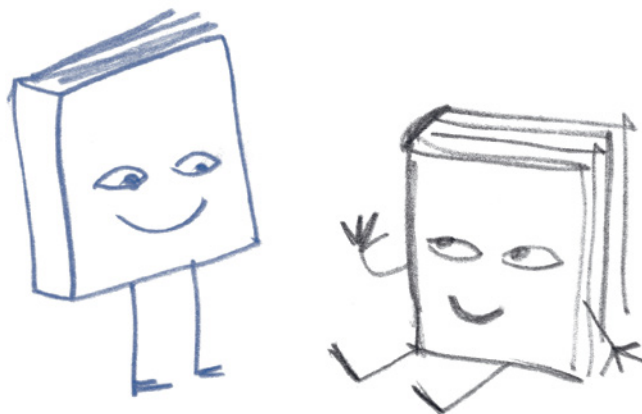
[Trenitalia](#) →

**You can buy tickets and season tickets for Public Transport at participating stations and newsagents or online.**

download  
the app  
[Roger](#) →

# Culture

In Medicina you can find the **Municipal Library**, the **Civic Museum**, the **Art Gallery** with Aldo Bor-gonzoni's paintings, the two municipal theatres, **Sala del Suffragio** and **Magazzino Verde**, and other cultural spaces.



## MUNICIPAL LIBRARY

### TYPE:

Public reading library.

### ACTIVITIES:

guided tours, educational tours for schools, readings, presentation of authors.

### PARTNERSHIP:

Libraries of the Cultural District of Imola - 17

### ACCESS FOR

### DISABLED PEOPLE:

yes

The Municipal Library is located on the second floor of the Palazzo della Comunità, a late 16th-century building in the historic centre.

In the Library you can find about 25,000 books, including fiction and non-fiction. Particular attention is paid to the children's and young people's section which promotes activities in collaboration with schools. There is also a section dedicated to printed volumes, typescripts, and pamphlets on the history, culture, and art of the area around Medicina, which also includes writings by local authors.

| Palazzo della Comunità, Via Pillio 1 - Medicina

## MUNICIPAL MUSEUM AND ART GALLERY

**TYPE:**

Minor museums.

**ACTIVITIES:**

guided tours, educational  
tours for schools.

**ACCESS FOR**

**DISABLED PEOPLE:**

yes

The collections inside the museum contain valuable evidence of local history, including archaeological finds and devotional and sacred objects typical of rural areas. Also worthy of mention are the splendid workshop of the lute-maker Ansaldo Poggi and the reconstruction of the hospital's 19th-century pharmacy with its four 17th-century herbariums. The ground floor houses the puppet collection and a hemp weaving loom. On the third floor is the picture gallery dedicated to the Medicinese painter Aldo Borgonzoni (1913-2004) with paintings by the artist and other famous artists such as Tirelli, Sartelli, Rambelli and Schifano.

| Palazzo della Comunità, Via Pillio 1 - Medicina

## HISTORICAL ARCHIVES

**TYPE:** Municipal

Historical Archive.

**SERVICE:** free of charge.

**ARRANGEMENTS:**

by appointment only.

**ACCESS FOR**

**DISABLED PEOPLE:**

no

Here are numerous documents from the period 1442-1950. The pre-napoleonic correspondence is very valuable, a collection of letters, contracts, decrees, court documents and historical memories. There are also interesting letter registers that testify to Medicina's autonomy from the 17th century until the first half of the 18th century. There is also a series of documents relating to military affairs and the National Guard, which are useful for military history studies, and the historical-economic documentary collection of the Agricultural Association.

| Via Ercole Dalla Valle 77 - Villa Fontana

### FOR MORE INFORMATION

#### Museum, Art Gallery, Historical Archive and Library Office

Tel. 051 697 9209

E-mail [serviziculturali@comune.medicina.bo.it](mailto:serviziculturali@comune.medicina.bo.it)

## THEATRE AND CULTURAL VENUES

The **Suffragio Theatre Hall** is located in the historic centre. The hall can accommodate 180 spectators. Every year it hosts theatre shows (prose, cabaret, local dialect theatre), music events and film screenings.

| Via Libertà 60 - Medicina

Suffragio Theatre Hall

[website](#) →

The **Magazzino Verde**, a 99-seat theatre hall, is located near the Parco delle Mondine. It hosts the theatre review for schools, theatre for children and workshops for young people and adults.

| Via dell'Osservanza - Medicina

to take part in the theatre workshops visit

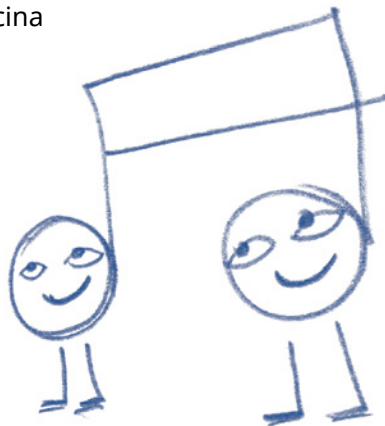
[medicinateatro.it](http://medicinateatro.it) →

**Villa Pasi**, a building of historical and artistic value, hosts classical and modern music activities, and social inclusion projects.

| Via dell'Osservanza 84 - Medicina

visit the Municipal Band

[website](#) →



## EVENTS AND EXHIBITIONS

The Municipality of Medicina promotes numerous events including conferences, exhibitions, food and wine events also organised in collaboration with voluntary associations and other local organisations.

**For the calendar of events stay up to date by consulting the programme on the Municipality's website.**

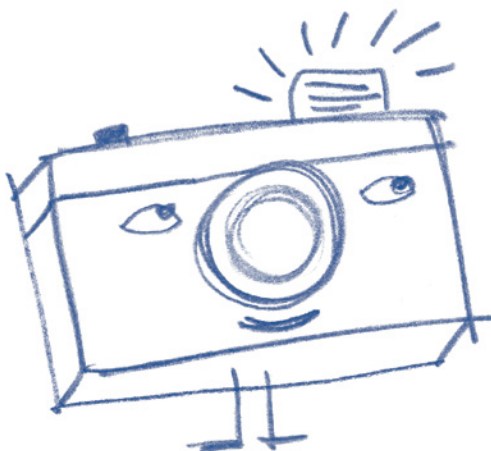
visit the Municipality  
[website](#) →

### FOR MORE INFORMATION

#### Culture office

Tel. 051 697 9229

E-mail [volontariatocultura@comune.medicina.bo.it](mailto:volontariatocultura@comune.medicina.bo.it)



# Youth and volunteering

The municipality's policies on youth and volunteering promote and support youth and volunteering activities in the area, with a focus on issues of legality.

In Medicina you can find several voluntary associations and youth centres.

The **"Area Pasi" Youth Centre** is a free-access meeting place for adolescents and young people aged between 11 and 18 and is part of the network of **Youth Centres in the Imola district**.

| Via dell'Osservanza 84 - Medicina

The space known as **'il Lazzaretto'** houses several voluntary associations and a study room.

| Via della Resistenza 166 - Medicina

In the historic centre and the surrounding districts you can find many community centres.

**Visit the website page to find out about all the associations for culture and promotion of tourism.**



visit the Municipality [website](#) →

visit the Municipality [website](#) →

# Sport

There is a wide range of sports on offer in Medicina and you can choose from many courses!



**football**



**volleyball**



**basketball**



**cycling**



**tennis**



**dance**



**archery**



**artistic  
gymnastics**



**swimming**



**yoga**



**If you would like to know more about the courses you can enrol in and the sports clubs in the area, visit the dedicated page.**

visit the Municipality  
[website](#) →

## FOR MORE INFORMATION

### Sport Office

Tel. 051 697 9241

E-mail [sport@comune.medicina.bo.it](mailto:sport@comune.medicina.bo.it)



Texts by the Municipality of Medicina  
Michele Cattani, councillor in charge of new citizenships  
In collaboration with the new citizens

Design and layout: [www.studiotalea.it](http://www.studiotalea.it)

Illustrations by Lucia Grillini

